

Lovington Public Library District
Board Meeting Minutes
Tuesday, March 25, 2025

Members present: Cara Rennert, Kathy Ruff, Vicki Newberry, Rachel Kinney, Meridith McDaniel, Letitia Clough,

Absent: Sara Gale, Diane Gore

Visitors: none

Cara called the meeting to order at 6:30 pm.

The Pledge of Allegiance was said.

Minutes for February 25, 2025: Rachel made a motion to accept the minutes, Meridith seconded. Motion carried.

Treasurer's Report for February, 2025: Kathy made a motion to approve the treasurer's report, Rachel seconded. Motion carried.

Payment of Bills for February: Meridith made a motion to pass the February bills, Cara seconded. Motion carried.

Public comments: none

Executive session: Session was not closed. Letitia told us about her candidates for the Library assistant position. Cara made a motion to hire Emily Miller as the new Library assistant starting in May, Meridith seconded. Motion carried.

Librarian's Report:

- February numbers were presented
- May flyer was presented
- Per capita money was spent on a paper shredder as discussed earlier
- Letitia had some ideas for expansion. The board gave her permission to look into different ideas for expansion.
- Repairs are needed to the exterior back door handicap button

Old Business:

- none

New Business:

- Intuit Access Renewal: Kathy made a motion to allow Letitia to purchase the annual subscription for Quickbooks Access, Cara seconded. Motion carried.
- Detection Security Proposal was presented: It was for the updating of some already existing smoke detectors. Vicki made a motion to approve the proposal, Meridith seconded. Motion carried.
- Authority to Spend Policy was reviewed
- Rear parking lot repairs: Rachel made a motion to go ahead with the repairs after receiving the quote, Meridith seconded. Motion carried.

Meeting adjourned. There was cake and cards to sign since this was Kathy Ruff's and Diane Gore's last board meeting. We appreciate all of their hard work. April 1, 2025 is the election for board members.