

Lovington Public Library District  
Board Meeting Minutes  
Tuesday, July 23, 2024

Members present: Kathy Ruff, Vicki Newberry, Rachel Kinney, Meredith McDaniel, Letitia Clough,

Absent: Cara Rennert, Diane Gore, Sara Gale  
Visitors: none

Meridith called the meeting to order at 6:30 pm.

The Pledge of Allegiance was said.

Minutes for June 25, 2024: Kathy made a motion to approve the June minutes, Meredith seconded. Motion carried.

Treasurer's Report for June 2024: Rachel made a motion to accept the treasurer's report, Meredith seconded. Motion carried.

Payment of Bills for June 2024: Vicki made a motion to accept the payment of the bills for June, Kathy seconded. Motion carried.

Public comments: none

Executive session: Meridith made a motion to go into closed session for the Employee Annual Evaluation, Rachel seconded. Motion carried. Closed session began at 6:40.

Regular session resumed at 6:52. The board discussed the evaluation with Letitia.

Librarian's Report:

- 2023 - 2024 yearly totals were presented and compared them to 2022 - 2023 totals. Most categories showed an increase of use.
- Letitia expressed her pleasure that lots of people were utilizing the library for many different reasons.
- the September flier was presented.

Old Business:

- Disaster Plan: the policy has been posted for 30 days for public review. Kathy made a motion to approve the Disaster Plan, Meredith seconded. Motion carried.
- Per Capita Grant: Chapters 5 & 6 were reviewed.

New Business:

- Collection Management Policy: was reviewed. There were no changes to the policy. It will now be posted to the public.
- Annual Report of Receipts and Disbursements: Vicki made a motion to accept the annual report as presented, Meredith seconded. Motion carried.

- Budget & Appropriations Ordinance Draft: was reviewed. It will be posted in the newspaper for the public to view.
- Building Fund Ordinance Draft: was reviewed and will be posted to the public.
- Tax Levy Ordinance Draft: was reviewed and will be posted to the public.
- Air Conditioning Repair bill: Vicki made a motion to approve payment of the bill, Rachel seconded. Motion carried. (Meridith abstained from the decision making and vote, Kathy accepted the motion and second, and carried out the voting.)

Meeting adjourned at 7:41 pm.