

Lovington Public Library District
Board Meeting Minutes
Tuesday, August 22, 2023

Members present: James Caudle, Kathy Ruff, Vicki Newberry, Rachel Kinney, Meridith McDaniel, Letitia Clough,

Absent: Cara Rennert, Diane Gore

Visitors: none

James called the meeting to order at 6:32 pm.

The Pledge of Allegiance was said at the Special Budget and Appropriations meeting.

Minutes for July 25, 2023: Kathy made a motion to accept the minutes, Meridith seconded. Motion carried.

Treasurer's Report for July: Rachel made a motion to accept the treasurer's report, Kathy seconded. Motion carried.

Payment of Bills for July: Vicki made a motion to accept the bills for July, Meridith seconded. Motion carried.

Public comments: none

Executive session: none

Librarian's Report:

- The check register showing the expenses for the summer reading program was presented. After the 2023 summer reading program, there is a balance of \$428.22. Letitia plans to have some fundraisers to increase this balance for next year. Next year's theme will be dinosaurs.
- Letitia presented lists of continued education that she and Nancy have participated in for the past years. Letitia will keep us updated at the board meetings of any further continued education participation.
- July library totals were presented along with the October activities.

Old Business:

- Per Capita Grant - chapter 4 checklist was reviewed.
- Per Capita check for 2020 shortage has been approved. Letitia will need to write up a plan on what the money will be used for and send it in for approval. James made a motion to use the money for the safety issue of new lighting on the rear door of the library, Meridith seconded. Motion passed.

New Business:

- The policy for check writing was reviewed. Vicki made a motion to approve the check writing policy renewal, Rachel seconded. Motion carried.
- The levy draft was reviewed.

Meeting adjourned at 7:09 pm.